



AL FARIS

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| Position: Senior Storekeeper | |
| Qty required: 04 | Work location: Dubai |
| Min. years of experience: 2+ years | Age limit: Below 36 years |

Our company is looking for Storekeepers with experience in crane industry, transport vehicles and heavy equipment to join our team.

1. JOB PURPOSE:

Manage day to day operations of the warehouse.

2. QUALIFICATION:

Diploma / Degree in Science or Commerce streams.

3. EXPERIENCE:

2 years and above in above mentioned industries.

4. LANGUAGE SKILLS:

English & hindi is mandatory

5. RESPONSIBILITIES AND DUTIES

- Receive, unload, and handle spare parts and other items maintained in the warehouse.
- Perform stock-related duties, including shipment and taking deliveries, conducting stock checks, recording warehouse transactions, storage of inventory, and safe and efficient operation of the material handling equipment in a warehouse.
- Inspect deliveries for damage or discrepancies and report the same to the Supervisor or Manager for further action.
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control.
- Ensure all work and operations are carried as per operating guidelines and in a safe manner.
- Good knowledge of Microsoft Office Suite or related software.
- Ability to work under pressure and as a team player.

Those interested kindly forward CVs to jobs@alfarisuae.com