



AL FARIS

Position: SALES COORDINATOR	
Qty required: Open	Work location: KSA / UAE
Min. years of experience: 03-05	Age limit: 25 to 30

Our company is looking for a Sales Coordinator with experience in Sales to join our team.

1. JOB PURPOSE:

Looking for experienced Sales coordinator

2. QUALIFICATION:

Bachelor's degree/Any Related Qualification

3. EXPERIENCE:

Min 3-5 years

4. LANGUAGE SKILLS:

English (Read, Write & Speak) & Hindi

5. RESPONSIBILITIES AND DUTIES

- Communicate the Salesperson about new rental enquiries from customers.
- Customer Creation in NetSuite.
- Preparing Quotations & forwarding to clients.
- LPO follow up with clients.
- Taking approvals from Managers for every sale order released.
- Payment Follow up with Customer & Accounts.
- Others.

Those interested kindly forward CVs to jobs@alfarisuae.com